

# **The Constitution of the Georgetown University College Republicans**

## **Preamble**

The Georgetown University College Republicans (hereinafter, the GUCR), being an officially chartered student organization at Georgetown University, and operating under the auspices of the Georgetown University Student Activities Commission (hereinafter, the SAC) as an affiliate of the College Republican National Committee (hereinafter, the CRNC) in the Washington, DC Federation of College Republicans (hereinafter, the WDCFCR), do ordain and establish this Constitution. The GUCR serve as the official representative of the Republican Party on the campus of Georgetown University in Washington, DC. Our mission shall be, but is not limited to, promoting the ideals and precepts of the Republican Party as enumerated in the Party Platform, educating the University community on current political issues, and providing opportunities to become involved in Republican Party politics and activities.

## **Article I: Membership**

**Section 1.** Any student enrolled at least part-time at Georgetown University may become a member of the GUCR without regard to age, color, disability, gender identity or expression, national origin, personal appearance, race, religion, sex, and sexual orientation.

**Section 2.** The student must pay the annual membership dues as established by order of the Executive Board to be considered a member.

**Section 3.** The Director of Communications must maintain roster of current membership at all times, and the Treasurer must provide the Director of Communications with appropriate and timely information concerning the date and method of each member's payment of dues.

**Section 4.** Students of Georgetown University may join the GUCR at any time during the academic year, but shall be held to the membership requirements outlined herein, and must meet the voting requirements outlined in Article IV in order to vote in a GUCR election.

**Section 5.** Upon payment of dues, a student may request to receive a membership packet consisting of, but not limited to, a copy of this Constitution and contact information for the Executive Board.

## **Article II: Governance**

**Section I.** The members of the Executive Board shall supervise the GUCR. The Executive Board shall consist of the following elected officials:

- Chair
- Vice Chair
- Treasurer

- Director of Campus Affairs
- Director of Communications
- Director of External Affairs
- Freshman Representative (3)

**Section 2.** The officers of the Executive Board shall meet weekly, September through April of each academic year except when such meetings are prevented due to University recess. The weekly meeting may also be waived if a simple majority of the Executive Board votes to do so. The weekly meetings of the Executive Board are open to the general membership, unless a simple majority of the Executive Board votes to go into closed session. However, only those elected officers listed above shall have the power to vote on any issue.

**Section 3.** The Chair shall, with the advice and consent of the Executive Board and the approval of a majority of the Executive Board, appoint a Chief of Staff who shall attend Executive Board meetings but shall not have the power to vote.

**Section 4.** In case of the removal or resignation of any Executive Board member, a Special Election will be held within thirty (30) days to fill the open position. The only exception is the removal or resignation of the Chair, in which case the Vice Chair shall assume the position of Chair and a Special Election shall be held to elect a new Vice Chair.

### **Article III: Powers and Responsibilities of the Officers**

#### **Part A: All Officers**

**Section 1.** All officers shall serve for the term of one year from the date of their election, and shall be elected according to the provisions outlined in Article IV. Candidates elected to office in a special election will serve out the remainder of the original term, until the next transfer of power meeting.

**Section 2.** All newly elected officers shall take the following Oath of Office at the transfer of power meeting, or at the next weekly Executive Board meeting if elected through a special election:

I hereby affirm that I, (name), shall faithfully execute the office of (office) of the Georgetown University College Republicans. I shall devotedly and dependably carry out my duties as delineated in the Constitution of the Georgetown University College Republicans, and I will make it my duty to represent the Georgetown University College Republicans, the Washington, DC Federation of College Republicans, the College Republican National Committee, the Republican Party, and Georgetown University with the highest degree of honor and integrity.

#### **Part B: The Chair**

**Section 1.** The Chair shall preside over all meetings of the Executive Board and general meetings of the GUCR.

**Section 2.** The Chair shall from time to time give to the members of the GUCR information on the state of the GUCR and recommend to the Executive Board and general membership such measures as may be judged necessary and expedient.

**Section 3.** The Chair shall receive all distinguished guests invited to Georgetown University by the GUCR, and shall act as the organization's chief spokesperson. The Chair is the head of any GUCR delegation at any public or private meeting or function, and speaks, upon the advice and consent of a majority of the Executive Board, with all authority for the organization in all matters dealing with GUCR relations with the CRNC, the WDCFCR, the SAC, and all other organizations and agencies.

### **Part C: The Vice Chair**

**Section 1.** In the absence of the Chair from any meeting or event, the Vice Chair shall assume all duties and responsibilities of the Chair.

**Section 2.** The Vice Chair shall prepare a list of chief officers of all CR organizations within the WDCFCR and shall also arrange such activities with the other CR organizations as deemed appropriate by the Executive Board.

### **Part D: Treasurer**

**Section 1.** The Treasurer shall be responsible to the Executive Board for the supervision of all financial requirements of the GUCR. Working with the Chair and the other Executive Board members, the Treasurer shall be responsible for the timely completion of all budgetary requirements that may be requested and/or required by the SAC or other external organization, for keeping the GUCR ledger, and for making financial statements upon the request of the Chair. The Treasurer shall act as the official liaison between the GUCR and the SAC on all matters pertaining to GUCR finances and the GUCR budget.

### **Part E: Director of Campus Affairs**

**Section 1.** The Director of Campus Affairs shall be responsible for the supervision of all on-campus administrative affairs, including room reservations, publicity, general supply needs, and relations with other campus organizations.

### **Part F: Director of Communications**

**Section 1.** The Director of Communications shall inform each member of all general meetings and of any matter of importance concerning College Republicans as deemed appropriate by the Executive Board. The membership should be informed via email and fliers.

**Section 2.** The Director of Communications shall maintain an accurate and current list of members for use in emails and, when necessary, phone calls.

**Section 3.** The Director of Communications can at any time solicit the assistance of the Executive Board and/or the general members in the completion of said duties.

### **Part G: Director of External Affairs**

**Section 1.** The Director of External Affairs shall be responsible for securing speakers and guests for the GUCR. With the advice and consent of the Executive Board, the Director of External Affairs shall make all arrangements with speakers and organizations that assist in securing speakers.

**Section 2.** The Director of External Affairs shall prepare a list of contacts through which the membership may acquire internships in the District of Columbia metropolitan area. The Director of External Affairs may, with the advice and consent of the Executive Board and the approval of a majority of the Executive Board, appoint an Internship Coordinator to fulfill this duty. The Internship Coordinator shall attend weekly meetings but shall not have the power to vote.

### **Part H: Freshman Representative (3)**

**Section 1.** All Freshman Representatives shall be responsible for recruiting and retaining freshman members of the GUCR.

**Section 2.** Freshman Representatives shall increase awareness of events through methods including, but not limited to, door-to-door communications and advertisement within dorms.

## **Article IV: Election Procedures**

### **Part A: General Election**

**Section 1.** In accordance with the CRNC, WDCFCR, SAC regulations and the advice and consent of the Executive Board, the Chair must announce the date of the candidates' meeting and the date of the elections to fill the positions on the Executive Board during the second week of November. Only dues-paying undergraduate members of the GUCR may vote or run for election. All candidates for Chair and Vice Chair must have been dues-paying members of the GUCR for a minimum of two (2) semesters.

**Section 2.** The Executive Board shall unanimously appoint an Election Commission consisting of three (3) members, to be headed by a Commissioner, which shall be charged with the responsibility of any and all elections. The Election Commission shall be charged with the responsibility of counting the ballots, with said ballots being made visible to the general membership upon request. No candidate for any office may be a

member of the Election Commission, and the names of those members serving on the Commission shall be made public.

The members of the Election Commission shall include:

1. A general member of the Georgetown University College Republicans
2. A member of the Georgetown University College Democrats
3. A Georgetown student involved in neither GUCR nor GUCD

The members of the Election Commission shall unanimously select the member of the Election Commission who shall serve as Election Commissioner.

The members of the Election Commission shall be announced to the general membership at the meeting in which all election information is presented.

**Section 3.** All candidates for the office of Chair and Vice Chair must give a public address before the members at the general election meeting. Candidates for the other offices may choose to give a public address, but are not required to do so. In all cases, the Election Commissioner shall provide for the length of time allotted for these speeches and shall monitor the same so that all candidates shall have equal time.

**Section 4.** Any member receiving a simple majority of votes cast by those members who have paid their dues by the candidates' meeting, which shall held no lesser than seven (7) and no greater than fourteen (14) days prior to the general election meeting, shall be elected to the office sought according to the provisions outlines herein. In the event that more than two persons run for an office, and a simple majority is not received by one candidate, the two top vote recipients shall face each other in a run-off election at the same general election meeting, with the candidate receiving a simple majority winning that office. The newly elected officers shall assume office on the first day of classes of the spring semester. A transfer of power meeting shall be held on that day, at which the outgoing Chair will administer the swearing-in and Oath of Office-taking of the newly elected officers.

**Section 5.** The general election meeting shall take place during the last full week of classes of the fall semester.

**Section 6.** Voting for candidate shall occur by secret ballot, with all offices being voted upon individually, beginning with the Chair. Under no circumstances shall a roll call or voice vote be employed when a race is contested. Any candidate who runs unopposed, however, may seek unanimous acclamation. Under no circumstances may members not in attendance at the general election meeting cast votes (i.e. proxy voting).

## **Part B: Special Elections**

**Section 1.** If at any time a special election is required as per Article II, Section 4, the Executive Board shall hold a special election following the procedures outlined for general elections.

**Section 2.** Candidates elected to office in a special election will serve out the remainder of the original term, until the next transfer of power meeting.

### **Part C: Freshman Representative Elections**

**Section 1.** Elections for Freshman Representatives will be held within the last two weeks of September. Elections shall follow the procedures outline for general elections, with the sole exception that all dues-paying members have the opportunity to vote for three Freshman Representatives, with the top three vote recipients being elected.

### **Article VI: Disciplinary Procedures**

**Section 1.** Members of the Executive Board may only be removed from office if said member fails to carry out duties stipulated in the Oath of Office, as delineated in this Constitution.

**Section 2.** Upon notification of intent to impeach an officer by a member, the Executive Board must hold a general meeting within thirty (30) days for consideration of said impeachment. Impeachment proceedings are introduced by a majority of the GUCR membership in attendance at a general meeting. At the subsequent general meeting, arguments will be offered for and against impeachment, with two-thirds (2/3) of the membership in attendance at that meeting required to vote for said impeachment for it to succeed.

### **Article VII: Amendments**

**Section 1.** Any amendment can be made to this Constitution at any time.

**Section 2.** The procedure for amendment is as follows: Upon notification of intent to amend the Constitution by a member and receipt of text of said amendment, the Executive Board must hold a general meeting within thirty (30) days for voting upon said amendment. The Executive Board is responsible for making the text of said amendment available to the general membership via email at least ten (10) days prior to the meeting. At the subsequent general meeting, debate will be in order, and two-thirds (2/3) of the general membership in attendance at the meeting must vote to accept the amendment for it to pass.

Last amended Tuesday, October 14<sup>th</sup>, 2008.